

**COLLEGIATE HIGH SCHOOL at NWF STATE COLLEGE  
ENHANCEMENT PLAN 2008-09**

<b>GOAL</b>	<b>PRIMARY IMPLEMENTATION ACTIVITIES AND STRATEGIES</b>	<b>PROGRESS INDICATORS</b>
<p><b>I. To formalize the process of continuous improvement through the review of current processes and procedures against the standards of Advanc-Ed SACS/CASI resulting in continued accreditation.</b></p>	<ul style="list-style-type: none"> <li>▪ Stakeholders will establish sub-committees to review progress toward seven established standards of defined by Advanc-Ed for quality schools.</li> <li>▪ Staff will use available data to make school based decisions to maintain the unique mission and high quality academic outcomes of the school</li> </ul>	<ul style="list-style-type: none"> <li>▪ Number of stakeholders who actively participate in committees.</li> <li>▪ Degree to which staff members use data for decision making as indicated by records of use and outcomes based on data.</li> <li>▪ Continued accreditation.</li> </ul>
<p><b>II. To increase improve knowledge and skills of faculty and staff enable continuous improvement of student performance, organizational efficiency, and to maintain the vision and purpose of the charter high school</b></p>	<ul style="list-style-type: none"> <li>▪ Staff will engage in a variety of professional development opportunities during the 2008-09 school year including the following:               <ul style="list-style-type: none"> <li>○ Read and discuss a book(s) and research based professional literature recommended and selected by the school faculty and staff dealing with educational innovations, philosophy, best practices, classroom management or other targeted topics as related to improving classroom instruction, school administration, guidance services, or other issues to improve student achievement.</li> <li>○ All instructional staff to participate in CRISS Training (Creating Independence through Student-owned Strategies) (Carried over from previous year)</li> <li>○ Monthly staff focus group on educational topics geared to support and maintain the vision and unique purpose of the high school</li> </ul> </li> <li>▪ Staff will improve skills in advising for Senior Capstone Projects to promote maximum benefit to students and successful completion of the project.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Number of staff who participate in professional development opportunities</li> <li>▪ Number of staff who evaluate current practices and implement innovative instructional strategies.</li> <li>▪ Anecdotal reports of improvements in school climate, student engagement, and student achievement</li> <li>▪ Number of students who successfully demonstrate the ability to carry out field work, research, and communicate orally and in writing through completion of Senior Capstone Projects within the designated time frame.</li> <li>▪ Number of staff who receive training and use specific instructional software to enhance the student learning.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Staff will become proficient in Office 2007, Desire To Learn, SmartThinking, Teadher Ease, Vision, and Writers' Workbench software as appropriate to staff assignment.</li> </ul>	
<p><b>II. To expand C<sup>2</sup> Project to increase the number of students who major in science, mathematics, and engineering.</b></p>	<ul style="list-style-type: none"> <li>▪ Expand pilot program to include recruitment of public school, home school, and private school students.</li> <li>▪ Expand "hands on" lab experiences to enhance students' understanding of careers in science, math, and engineering by linking classroom experiences to authentic lab experience in career fields.</li> <li>▪ Enhance 10<sup>th</sup> grade science curriculum by increasing lab, field, and other hands on experiences through "Science Friday" activities</li> <li>▪ Update web site to promote project opportunities and disseminate best practices</li> <li>▪ Expand community partnerships in mathematics, science, and engineering to support C<sup>2</sup> Project.</li> <li>▪ Develop student leadership team for C<sup>2</sup> development and assessment</li> <li>▪ Provide teaching strategies and equipment to improve the engagement of students and to increase the real world relevance of the classroom experience.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Enrollment of non CHS students in C<sup>2</sup> project activities.</li> <li>▪ FCPT Re-test scores of Juniors involved in C<sup>2</sup></li> <li>▪ FCAT Scores of Juniors involved in C<sup>2</sup></li> <li>▪ Participation rates in science and math classes</li> <li>▪ Participation rates in C<sup>2</sup> lab projects</li> <li>▪ Assessment of "Science Friday" learning lab activities in 10<sup>th</sup> grade science &amp; math classes</li> <li>▪ Numbers of students in the program completing college Programs of Study indicating science, math, and engineering as a major field of study.</li> <li>▪ Increase the availability of teaching materials to support inclusion of hand-on experiences in mathematics, science and engineering.</li> </ul>
<p><b>III. To enhance the Collegiate High School comprehensive reading program, expand the CHS "Culture of Reading" focus, and ensure lowest level readers make reading gains</b></p>	<ul style="list-style-type: none"> <li>▪ Increase involvement of students with reading mentors/guest readers and visiting authors.</li> <li>▪ Revise website for reading activities (e.g. student book reviews, reader photos, etc.)</li> <li>▪ Increase selection of reading materials (non-fiction, magazines, free reading books, etc.) available to students</li> <li>▪ Maintain school-based activities and events which encourage and reward reading</li> <li>▪ Strengthen reading activities that promote "peer modeling" of good reading habits</li> </ul>	<ul style="list-style-type: none"> <li>▪ FCPT Scores- FCAT Scores</li> <li>▪ PLAN/ACT Scores- percentage of students making reading gains; percentage of students scoring 3 and above.</li> <li>▪ PSAT/SAT Scores</li> <li>▪ Attitudinal Reading Inventory (ARI)</li> <li>▪ Success rates in reading classes</li> <li>▪ Participation rates and grades in summer reading programs</li> <li>▪ Participation rates in</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Incorporate expository reading strategies across the curriculum.</li> <li>▪ Implement scaffolding strategies to support lowest level readers.</li> </ul>	<p>optional reading enhancement activities</p> <ul style="list-style-type: none"> <li>▪ Participation rates in online reading activities</li> <li>▪ Anecdotal records and notations of an increase in students' independent use of textbooks as a tool for learning.</li> </ul>
<p><b>IV. To investigate, evaluate and incorporate administrative and instructional “best practices” in all aspects of CHS organization.</b></p>	<ul style="list-style-type: none"> <li>▪ Incorporate tutorial software for students to have increased access to academic assistance in selected subjects <i>i.e.</i>, economics, mathematics, science, writing</li> <li>▪ Expand CHS web site to disseminate best practices to a wider audience.</li> <li>▪ Provide OWC teacher education program with opportunities to observe and practice successful instructional strategies</li> <li>▪ Align instructional strategies and assessment to improve student comprehension and retention of core knowledge.</li> <li>▪ Incorporate development of real world, relevant skills through research, seminar, and capstone experiences</li> <li>▪ Enhance and reinforce interest in writing through supplemental support such as writing societies, visiting authors, and juried competitions.</li> <li>▪ All instructors participate in professional development experiences designed to enhance engagement of students in learning process.</li> <li>▪ Incorporate “Student-led Conferences” at all levels of advising process.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Log of students who use on-line tutorial services.</li> <li>▪ Submission of successful and promising practices by CHS faculty</li> <li>▪ Requests for curriculum materials conference presentations, and campus visits by other schools.</li> <li>▪ Number of “hits” on web site</li> <li>▪ Faculty evaluation of student success in innovative learning activities.</li> <li>▪ Number of students who submit and who are selected for “Blackwater Review” and other literary/art publications</li> <li>▪ Number of instructors who incorporate research based strategies in learning process.</li> </ul>
<p><b>V. To enhance the academic seminar experience through advising strategies to maximize student independence and improve quality and value of Senior Capstone Project</b></p>	<ul style="list-style-type: none"> <li>▪ Expand parent involvement and understanding of the Senior Capstone Project</li> <li>▪ Continue “Student-led Conferences” as a component of the Senior Capstone Project.</li> <li>▪ Refine the two-year combined approach to seminar structure</li> <li>▪ Revise content objectives for seminar</li> <li>▪ Incorporate digital portfolio as an Academic Seminar requirement for juniors</li> </ul>	<ul style="list-style-type: none"> <li>▪ Success rates in seminar courses and Capstone Project completions</li> <li>▪ Grade/GPA patterns in seminar courses</li> <li>▪ Student evaluation of Academic Seminar</li> <li>▪ Faculty evaluation of seminar</li> <li>▪ Completion rates of capstone projects.</li> <li>▪ Response of community to mentor opportunities</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Revise scheduling for seminar sessions and assignments</li> <li>▪ Refine the Senior Capstone Project minimester course in keeping with evolving needs of the Senior Project components</li> <li>▪ Expand mentor program throughout Northwest Florida State College and greater community</li> <li>▪ Reorganize Senior Project Advisor (SPA) responsibilities for Capstone Project support</li> </ul>	<ul style="list-style-type: none"> <li>▪ Parent involvement and evaluation of value of Capstone Project to students</li> <li>▪ Level of parental involvement in conferences</li> <li>▪ Feedback/evaluation from parents and students of student-led conferences</li> </ul>
<p><b>IV. To increase student retention and success in core college credit classes through improved support services and early intervention strategies</b></p>	<ul style="list-style-type: none"> <li>▪ Develop directed study courses in core academic areas for students who fail to complete dual enrollment courses to meet high school graduation requirements</li> <li>▪ Strengthen/refine use of assessment scores for course advising</li> <li>▪ Develop and implement systematic, ongoing study/tutorial sessions for high-risk college classes</li> <li>▪ Strengthen study skills competencies for new students transitioning into college classes</li> <li>▪ Strengthen feedback and intervention aspects of current attendance and progress reporting system in college credit classes</li> <li>▪ Students trained in use of Writers' Workbench, Desire To Learn, and Smarthinking.</li> <li>▪ Increase the number of students who use college academic support resources, e.g. Math Lab, Academic Success Center</li> </ul>	<ul style="list-style-type: none"> <li>▪ Participation and success rates in mini-mester classes</li> <li>▪ FCPT Scores</li> <li>▪ PLAN/ACT Scores</li> <li>▪ PSAT/SAT Scores</li> <li>▪ Participation Rates in Study Skills Activities</li> <li>▪ Success Rates in Study Skills courses</li> <li>▪ Success Rates in Core College Classes</li> <li>▪ Attendance/Withdrawal Warning Rates</li> <li>▪ Grades/GPA patterns in targeted core courses</li> <li>▪ Acquisition of technology laboratory supplies</li> <li>▪ Record number of students who use college resources in a given semester.</li> </ul>
<p><b>VI. To strengthen communication across all constituencies of the Collegiate High School</b></p>	<ul style="list-style-type: none"> <li>▪ Use established student e-mail system to improve timely communication with students</li> <li>▪ Continue semi-annual "business meeting" and "open house" events for parents</li> <li>▪ Improve versatility of CHS web</li> <li>▪ Initiate new activities for parent volunteers with volunteer meetings and/or volunteer orientations</li> </ul>	<ul style="list-style-type: none"> <li>▪ Satisfaction rates on student surveys</li> <li>▪ Satisfaction rates on parent surveys</li> <li>▪ Return/participation rates on evaluation and correspondence</li> <li>▪ Participation rates in targeted parent activities</li> <li>▪ Number of Website hits</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Add volunteer information to website</li> <li>▪ Improve quality of minutes of staff meetings as a tool to communicate and monitor implementation.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Response of volunteers to requests for support</li> </ul>
<p><b>V. To maintain “small school” advantages for students.</b></p>	<ul style="list-style-type: none"> <li>▪ Maintain visibility and accessibility of student services to students and parents</li> <li>▪ Refine WOW Week/fall mini-mester activities to encourage student bonding within classes</li> <li>▪ Develop routine, targeted, systematic tutorial activities in challenging subject/class areas</li> <li>▪ Develop and implement additional “school traditions/camaraderie strategies” at both the grade and school levels</li> <li>▪ Use name-face recognition strategies to ensure all students are known by staff members</li> <li>▪ Develop and implement small group activities such as “lunch with the director”, “student forum with the vice president”, class activities etc.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Locate Student Services staff offices in high traffic area of school.</li> <li>▪ Satisfaction rates on student surveys</li> <li>▪ Satisfaction rates on parent surveys</li> <li>▪ Return/participation rates on correspondence</li> <li>▪ Participation rates in targeted parent activities</li> <li>▪ Participation rates in targeted student activities</li> <li>▪ Participation rates in targeted tutorial activities</li> <li>▪ School attendance rates</li> <li>▪ School success/graduation rates</li> <li>▪ Drop-out rates</li> <li>▪ Faculty-Staff ratios</li> </ul>
<p><b>VI. To build database of follow-up information on CHS graduates for use in school improvement, community outreach and related activities</b></p>	<ul style="list-style-type: none"> <li>▪ Develop student follow-up survey(s)</li> <li>▪ Develop parent follow-up survey(s)</li> <li>▪ Develop and implement ongoing graduate data collection</li> <li>▪ Revise current graduate data sheet content, collection and review</li> <li>▪ Work with NWF State College Enrollment Services to access associate degree follow-up data for CHS students</li> <li>▪ Create a web link for CHS alumni to existing CHS website</li> </ul>	<ul style="list-style-type: none"> <li>▪ Data collected by college doctoral student.</li> <li>▪ Survey response rates</li> <li>▪ Follow-up summary reports</li> <li>▪ Follow-up current graduate data</li> <li>▪ Number of hits on web site</li> </ul>